## IEIC Work Plan

IEIC Chair/s:	Shari Dean	Channing VanOverbeke	Karen DeBoer	Katie Rigge	Hollie Pater	Kelly Konechne- Facilitator
Region:	08					
Goal #1 What do you want to achieve this year?	Activity/Deliverable What will you do to achieve the goal?	Measurable outcome How will you know the goal is achieved?	Timeline for each activity/task	Optional: Which entity is responsible for the activity (i.e. state partner, IEIC, local stakeholder, etc.)?	Estimated Budget Allocation	Evaluation FFY2023/SFY2024: How much did we do? How well did we do it? Is anybody better off? (to be completed throughout the year and submitted with FFY2024-SFY2025 work plan)
Region 8 will follow the Federal and State guidelines set up for the Interagency Early Intervention Committees (IEICs).	The Region 8 IEIC committee will hire a facilitator /coordinator who will perform the necessary duties to keep the committee running smoothly.	The following are the duties/activities for which the facilitator will be paid:		The facilitator will be responsible for these duties with the assistance and guidance of Region 8 members.	\$9,321.68	
		Coordinate and Facilitate Quarterly regional meetings, maintain roster, assist in finding new members, and other duties to maintain the committee.	Throughout the year		\$5,000.00	
		Participate in State IEIC and ICC meetings and the annual State retreat and report information to Region 8 members.	Throughout the year		\$630.32	
		Communicate with Region 8 Co-Chairs, Committee Members, Regional partners, and the fiscal host, as well as with State HMG Leadership.	Throughout the year			
		Assist in intake of orders, submitting orders and distributing HMG materials throughout Region 8.	2 to 3 times during the year			
		Coordinate HMG in-reach efforts, including advertising, visits, booths, and/or trainings.  Develop, follow, and report Region 8	Throughout the year			
		referral tracking information.  Develop a tracking sheet to find out	Throughout the year			
		which Agencies and County give out which HMG materials so we don't overlap.	Fall			
		Perform other duties as assigned by the Region 8 IEIC.	Throughout the year			
	The SWWC Service Cooperative will be the fiscal host of Region 8's budget.	Administrative costs will be paid to the SWWC Service Cooperative as the fiscal host.(Indirect costs)	Fall 2023		\$1,600.00	
	The fiscal fisse of fregion of budget.	inocarrioot.(indireot coote)	T un 2020	Goal #1 Budget Total:	\$16,552.00	
Goal #2	Activity/Deliverable What will you do to achieve the goal?	Measurable outcome How will you know the goal is achieved?	Timeline for each activity/task	Optional: Which entity is responsible for the activity (i.e. state partner, IEIC, local stakeholder, etc.)?	Estimated Budget Allocation	Evaluation: How much did we do? How well did we do it? Is anybody better off? (to be completed throughout the year and submitted with 2024-2025 work plan)
Region 8 will employ various methods	1					
Region 8 will employ various methods to reach out to the community to advertise and inform about Help Me Grow.	Purchase and distribute HMG materials to Region 8 agencies.	Use of HMG materials	3 Times per Year, Fall, Winter, Spring	Facilitator, IEIC Members	\$3,021.19	
	Attend HMG booths at Kids First Conference and other events, as opportunities arise.	Attendance of Conferences	March and Throughout the year.	Facilitator		

## IEIC Work Plan

the Region and point them to the HMG website.  Radio advertisements about the HMG program, milestones, and concens on development in young children to reach families in the Region.  Work with schools and ECFE staff to advertise HMG, discuss milestones, and the referral process.  Advertise on Public Transit Buses in local service area local service area of HMG program.  Advertise and Collaborate with ThinkSmall to raise awareness about HMG and Milestones by age category.  Meet with and train clinic and hospital referral sources on best practices for entering a referral and grow awareness of HMG program.  Goal #3  Activity/Deliverable  Reach Rates  Fall/Winter- 6 Months  Facilitator, The Globe Digital Marketing  Facilitator, The Globe Digital Marketing  \$2,500.00  \$3,250.00  \$3,250.00  \$3,250.00  \$3,250.00  \$3,250.00  \$3,250.00  \$4,000   Members, Facilitator  Facilitator, Cucal Radio Stations  ECSE Coordinator, IEIC Members, Facilitator  Facilitator, Public Transit  \$3,600.00  #4,000   Facilitator, Public Transit  #4,000   Fac							
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Total Budget Estimate: \$31,623.19							
					Total Budget Estimate:	\$31,623.19	

Our region hires a coordinator as a part of our IEIC budge	Yes
FY2023 Evaluation data is being submitted with this work plar	Yes
Our region contracts for outreach suppor	No
This is our final work plan	No

IEIC Chair Signature	Hollie Pater	Kelly Ko	nechne
Date		7/18/2024	

\$4,129.38	Carry Over
\$22,493.81	Budget
\$5,000.00	FIN423